



**University  
of Victoria**  
Residence  
Services

**PROJECT SERVE DAY**  
**Saturday October 3, 2015**  
**Agency Application Form**

Please submit your completed Agency Application Forms and direct questions to  
Volunteer Victoria's Youth Programmer, Arianna Klus, at  
[arianna@volunteervictoria.bc.ca](mailto:arianna@volunteervictoria.bc.ca) or 250-386-2269 ext 24

**Contact Details**

Agency Name: Sooke Region Volunteer Centre

Coordinator of Volunteers: Marlene Barry

Phone #: 250-642-6364 Ext. 235

Email Address: [sookeregionvolunteers@gmail.com](mailto:sookeregionvolunteers@gmail.com)

Street address of the location where students will volunteer: 6672 Wadams Way, Sooke

How did you find out about our program? Through our membership with Volunteer  
Victoria

Are you a member of Volunteer Victoria? Yes

**Project Details**

Summary of proposed volunteer project/opportunity:

Sooke, a Volunteer Capital of Canada, officially opened the Sooke Region Volunteer Centre (SRVC) April 12<sup>th</sup>, 2014 to serve and link more than 180 non-profit organizations in the region. The new SRVC serves as a hub that connects new residents to their community and organizations to sources of help. Even with an established volunteer tradition and broad community involvement, however, stable funding is necessary. We propose to spend a day with volunteers from a number of organizations filling canning jars with 'recipes in a jar'. This involves putting dry ingredients into jars to create eye appeal. The results will be sold at community markets and the proceeds will go to support the Sooke Region Volunteer Centre and as many other community organizations as wish to participate. Proceeds will be divided on a pro-rated basis by the number of volunteers engaged with each organization (i.e. if Sooke Food Bank sends 2 people, Sooke Region Volunteer Centre 4 and Sooke Meals on Wheels sends 2, then SRVC would get ½ and the others ¼ each).

Number of student volunteers requested: We are requesting 5-10 students and will match at least 1 volunteer to each student. We have access to 3 kitchens in one building so can distribute the volunteers and products as needed.

How would student and alumni volunteers travel by Victoria's BC Transit from the University of Victoria campus to your location? Bus #61 will bring the students into the Sooke town core and our facility is with easy walking distance on good sidewalks from the bus stop. We can also arrange for pick-up in vehicles should the weather be inclement or someone have mobility challenges.

## **Supervision and Support Details**

How will your staff/volunteers train and supervise the students through the entire Project Serve Day?

The facilities are IHA inspected, and Project Volunteers would work with FoodSafe-trained coordinators from the community. Students will work in a group environment to learn food handling and decorative presentation.

Are there any idea skill sets of volunteers (special skills/experience)? Please explain  
We seek people open to a range of activities and willing to join a team to strengthen the Sooke Region's volunteer capacity. There's a place in this project for anyone who likes to prepare food and work in a group environment!

Can the Volunteer Victoria and the University of Victoria document (photos, testimonials, feedback, etc) the experience? Yes

## Community Service Learning

How will Project Serve Day support your agency staff, clients, and the greater community?

Community preparation for the project will raise awareness about the SRVC, local food resources, regional culinary skills, and volunteer opportunities. Such a project offers an opportunity for collaboration among multiple organizations concerned with volunteerism, community building, and food security.

Funds raised from this project will go on to support the efforts of participating agencies. By having all of the 'work' done in one day, the mess is cleaned up and we can focus on sales and fundraising.

What will the student volunteers gain from contributing to your organization?

Food handling skills and a sense of community involvement.

What future volunteer opportunities do you have available for students who want to continue volunteering at your agency?

With over 180 non-profit organizations, clubs and societies in the Region the options are almost unlimited. Within the Sooke Region Volunteer Centre we have seasonal opportunities when we put on events or present at other community events. We are also looking for support in developing our business and marketing plans.

**Please attach a photo or logo to your email for the student recruitment website**